

Rental Data Input Form

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FMIS#		Svs	tem As	sianed

Location Information	*Required
*Street Number Dir Prefix e.g. N, SE *SI	reet Name (allows 50 characters)
Street Type e.g. road, circle Dir Suffix e	
*City	*State *Zip Code Zip +4
*County	*Area
*Subdivision/Complex (if not in a subdivision/complex, enter "None")	
*Tax ID (may auto-pop in 1st Addition)	
*Landlot *District	*Section/GMD
*Elementary School	Elem Bus Route (check 1 only) ☐ Yes ☐ No
*Middle School	Middle Bus Route (check 1 only) ☐ Yes ☐ No
	High Bus Route (check 1 only) ☐ Yes ☐ No
Lake Name	
Listing Information	*Required
*Monthly Rent	
*List Date / /	*Expiration Date/
*Management (check 1 only)	*Also Listed in FMLS for Sale (check 1 only) ☐ Yes ☐ No
*Lease Term (check 1 only) ☐ Month to Month ☐ 6 Months ☐ 1 Year ☐ Other	Availability (system allows up to 21 characters)
Owner/Tenant Name (system allows up to 25 characters)	Owner/Tenant Phone
*Listing Agent ID/Usemame	Co-Listing Agent ID/Username
*Selling Agent/Broker may present offers directly to Seller? Yes No Seller's Initials Required	*Include InstaView Tour (check 1 only) Yes No
*Allow Internet Display (check 1 only)	*Allow Address Display (check 1 only) ☐ Yes ☐ No

In Matrix a variety of fields are auto-populated based on the Listing Agent ID and/or Co-Listing Agent ID entered e.g. email address, phone, fax, etc.

To update auto-populated Agent information log in to FMLS.com, select My FMLS and Edit My Roster. To update company information, please submit form #125 to FMLS.com; the form can be found at FMLS.com, Print On Demand.





Characteristics	*Required
Bdrms FBath HBath	*Style (check up to 2) ☐ A-Frame ☐ Country ☐ Mobile ☐ Other
*Main System will automatically calculate totals *Lower System will automatically calculate totals	Mobile Other
*Bedroom Description (check up to 3) None Master on Main Split Bdrm Plan Stern Plan Other In-Law Ste/Apt Sitting Room	*Master Bath Features (check up to 4) None Sep Tub/Shower Vaulted Ceilings Bidet Shower Only Whirlpool Tub Double Vanity Skylights Other Garden Tub Tub Only Sep His/Hers Tub/Shower Combo
*Year Built	
*Type (check 1 only) Attached Duplex Triplex Detached Quadraplex Zero Lot Line	*Lot Dimensions (system allows up to 24 characters)
*Stories (check 1 only) 1 Story 2 Stories Split Foyer 1 & 1/2 Stories 2 or + Stories Split Level	*Pets Allowed (check 1 Only) □ Call □ No □Yes
Pet Deposit Amount	*Furnished (check 1 Only)
*Approximate Lot Size (check 1 Only) Under 1/3 acre 1 Up to 2 acres 10 to 20 acres 1/3 to 1/2 acre 2 Up to 3 acres 20 or more acres 1/2 to 3/4 acre 3 Up to 5 acres 3/4 Up to 1 acre 5 Up to 10 acres *Tennis on Property (check 1 Only) Yes No	*Lot Description (check up to 5) Borders US/State Park
**Waterfront Footage	**Dock (check up to 2) None Covered/1 Slip Double Slip Platform Community Covered/2 Slips Hoist Shared Courtesy Covered/3 + Slips Lights Single Slip Covered Dock Permit Party Deck Other
**Boathouse (check up to 1) ☐ None ☐ 1-Slip ☐ 2-Slip ☐ 3+ Slips	
Features	*Required
*Exterior Features (check up to 12) 1-2 Step Entry Guest House Prof Landscaping Barn(s) Hot Tub/Spa Satellite Dish Deck Irrigation System Stables Fenced Yard Out-Buildings Walk out balcony Front Porch Outdoor Fireplace Walk out courtyard Garden Area Patio Wrap-Around Porch Gas Grill Pool House Other Gazebo Pool Screened/Enclosed	*Construction Description (check up to 3) Aluminum Siding Cement Siding Synthetic Stucco Brick & Frame Vinyl Siding Brick 3 Sides Log Other Brick 4 Sides Shingle Siding Brick-Front Stone Stucco
*Roof Type (check up to 3) Composition Shingle Wood Concrete Slate Other Copper Tar/Gravel Metal Tile	*Basement Description (check up to 6) None/Slab Crawl Space Finished Unfinished Bath Daylight Full Bath/Stubbed Driveway Access Interior Entry Boat Door Exterior Entry Partial

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Features (cont.)	*Required
*Interior (check up to 14) 9'+ Ceiling Lower	*Kitchen Features (check up to 10) None
Disp Attic Stairs	*Dining Room Description (Check up to 2) None Dining/Great Rm Butlers Pantry Liv/Dine Rm Combo Dining L Seats 12+ *Parking Description (check up to 4)
☐ Energy Star Appli. ☐ Sec System-Leased *Rooms Description (check up to 9) ☐ 2-Story Great Room ☐ Library/Office ☐ Separate Den ☐ Bonus Room ☐ Loft ☐ Separate Lvng Rm ☐ Computer Room ☐ Media Room ☐ Sun Room ☐ Exercise Room ☐ Nursery ☐ Wine Cellar ☐ Family Room ☐ Recreation Room ☐ Workshop ☐ Great Room ☐ Screened Porch ☐ Other	None 3 Car Garage Kitchen Level 2 Parking Deck 3 Car Garage Parking Deck 3 Car Garage Parking Deck 4 + Car Garage Parking Lot 4 + Car Garage Parking Lot 4 + Car Garage Parking Lot 5 Parking Pad 6 Parking Pad 7 Parking Pad 7 Side/Rear Entry 7 Side/Rear Entry 7 Storage Room 7 Storage Room 7 Storage Room 7 Street 7 Parking Pad 7 Storage Room 7 Storage Room 7 Storage Room 7 Street 7 Stree
*Laundry Features/Location (check up to 2) None Garage Laundry Room Other Basement Hall Main Level Bathroom Kitchen Mud Room Downstairs Laundry Chute Upstairs	*Neighborhood Amenities (check up to 12) None
*HERS Index Rating Available (check 1 Only) No Yes HERS Index Rating	*Number of Fireplaces
*Fireplace Features/Location (check up to 5) None Gas Logs Remain In Living Room Blower Gas Starter In Master Bedroom Circulating Glss Doors Remain In Other Room Decorative Only In Basement Masonry Double Sided In Great/Fam Room Wood Burning Stove Factory Built In Keeping Room Wood Stove Insert *Road Type (check up to 2) None Easement Paved Public Maintain Dirt Gravel Private Maintain	Setting (check up to 3) Golf Mountain River Other Lake Ocean Ski Resort *Disability Access (check up to 10) None Lever Door Handles Shwrs Acc Whichair 32 inch or + doors Low Door Handles Stepless Entry
Green Building Certifications (check up to 4) ☐ EarthCraft Home ☐ LEED for Homes ☐ Energy Star Certified Home ☐ NAHB National Green Building St	☐ Bath Acc Whlchair ☐ Low Kit Counters ☐ Wide Hallway's ☐ Elev Acc Whlchair ☐ Low Switches ☐ Other ☐ Garage Van Access ☐ Ramps to Doorways
Financial *Square Footage	*Sq Ft Source (check 1 only) Appraiser Owner Not available
Deposit (system allows up to 30 characters)	Builder Public Record Reservation Deposit
*Co-Op Fee (system allows up to 30 characters)	*Move In Fee (check 1 Only)
*Move In Fee \$ (if yes to Move In Fee)	*Move Out Fee (check 1 Only) ☐ Yes ☐ No
*Move Out Fee \$ (if yes to Move Out Fee)	*Application Fee Per Adult (check 1 Only)



Financial (cont.)				,	*Required
*Per Adult \$ (if yes to Appliction Fee Per Adult)		*Application Fee Per Family	(check 1 Only)	Yes □ No	
*Per Family \$ (if yes to Appliction Fee Per Family)		*Credit Report Required	(check 1 Only)	Yes 🗆 No	
*Tenant Pays (check up to 10) None Gas Association Fees Grounds Care Cable TV Pest Control Electricity Security	☐ Telephone ☐ Trash Collection ☐ Water				
Remarks/Directions/Sho	wing			*	Required
Public/Consumer Remarks - Displays		mit)			
L Agent Only/Private Remarks (430 char	acter limit)				
<u> </u>					
*Directions (183 character limit) - Enter direction	ons to property only				
*Show Instructions (check up to 5) Anytime Access Appointment Only Call Listing Office/Agent before Showing Caution Pets	Courtesy Call-Owner Courtesy Call-Tenant Day Sleeper Gated	☐ Lockbox - Other ☐ Lockbox - Supra ☐ No Disturb ☐ No Lockbox	☐ No Si ☐ Secur ☐ Text L ☐ Use S		
Courtesy Call-Agent	Key In Office	☐ No Showings in the A.N		nt	
Tours Virtual Tour					
Owner agrees (Owners agree) above information is true and Signature	Correct to the dest of his/her/their knowl	eage.		DATE	

Owner understands and agrees to all information above and property characteristics in the FMLS computer system will be provided to agents who may represent other parties. Owner hereby waives any claims against FMLS and its employees arising out of disclosure of such information to other parties and hereby covenants that owner will not sue FMLS or employees for any and all claims suits or causes of action whenever asserted arising out of such disclosure.